



WEARE BOARD OF SELECTMEN MEETING MINUTES

June 7, 2004

*****DRAFT*****

PRESENT: LAURA PETRAIN, CHAIRMAN; THOMAS REYNOLDS JR., SELECTMAN; DOUGLAS R. COOK, SELECTMAN; HELEEN KURK, SELECTMAN; LEON METHOT, CO-CHAIRMAN.

ADMINISTRATIVE COORDINATOR: ROBERT CHRISTENSEN
RECORDING SECRETARY: SHERRY BUTT DUNHAM

GUESTS: FRANK CAMPANA, MARK BODANZA, FORREST ESENWINE, GINGER ESENWINE, WALTER BOHLIN, PAUL MORIN, CARL KNAPP, BOB NELSON, ROBERT STARACE.

Chairman Petrain opened the Selectmen's Meeting, held at the Town Office Building, at 6:30 p.m. with the Pledge of Allegiance.

1. PUBLIC PARTICIPATION

Frank Campana asked if the finance administrator provided a fund balance at this time—he asked for this print-out at the last meeting. Not yet the chair said, but she'll have that balance provided for him.

Mr. Campana talked about the tax bill wording and how he feels it is misleading or perhaps false. He said the half-year rate is not accurate as it is printed. He said it used to be accurate and not misleading. He wants to see the board insist on presenting accurate dollar amounts on the tax bill. He wants to see a tax breakdown—county, state, local and school. Mr. Campana said the tax bills use to provide a breakdown years ago. Selectman Cook said the tax collector is using different software that does not provide the same information on the tax bills. Mr. Campana said the December bill was accurate clear and concise and if they can print the bills accurately in December, they should print them accurately in June.

NON PUBLIC MINUTES—Chairman Petrain made a motion to accept the Mar. 1, 2004, non-public minutes as amended, seconded by Selectman Reynolds—

motion carries, Selectman Kurk abstained. Chairman Petrain made a motion to accept the non-public meeting minutes of May 17, 2004 as written. Selectman Kurk seconded the motion—motion carries unanimously. Chairman Petrain moved to accept the non-public meeting minutes of March 29, 2004 as amended, seconded by Selectman Kurk—motion carries unanimously, Selectman Reynolds abstained.

PUBLIC MEETING MINUTES—May 3, 2004, changes: Add the name of “Kim Stollard” as the volunteer who painted the murals at library—add all the names to tax delinquent list. Page 10—add Chairman Petrain's comment that Walter Bohlin was not summoned. Page 4—don't roll call vote to seal & restrict minutes. Paving bid—add the phrase “Mr. Knapp supplied information on the proposal”. Ambulance contract—add the phrase: “Chairman Petrain kept the first contract so there was no confusion over the correct document.” Page 5, Buzzell Hill window—add: “The fire chief needs to indicate his decision on the paperwork.” Page 10: Add this phrase to cable committee section: “Until they have regular volunteers available it wouldn't be advisable to purchase new equipment.” Chairman Petrain made a motion to accept the minutes of May 3, 2004 with amendments, seconded by Selectman Methot—motion carries one abstention, Selectman Cook.

*Remove roll call votes on all seal and restrictions, noted Chairman Petrain.

2. **MANIFESTS**

Selectman Chairman Laura Petrain made a motion to authorize the board of selectmen to sign manifests and order the treasurer to sign checks dated June 10, 2004 in the amount of: \$49,493.29 for accounts payable and \$37,168.30 for gross payroll at a total of \$83,661.59 with voids of: \$965.42. Motion seconded by Selectman Kurk, vote taken—motion passed unanimously.

Selectman Chairman Laura Petrain made a motion to authorize the board of selectmen to sign manifests and order the treasurer to sign checks dated June 17, 2004, in the estimated amount of: \$225,000.00 for accounts payable and \$28,000.00 for gross payroll at a total of \$253,000.00—Motion seconded by Selectman Cook, vote taken—motion passed unanimously.

FUND BALANCE REQUEST—Co-chairman Methot asked Mr. Christensen to please ask the finance administrator to provide the board and Mr. Campana a copy of the most current fund balance. Selectman Kurk had a question regarding revolving funds. The board reviewed the police department's budget and reconciled the amounts and current balance. Selectman Kurk noted the budget looks as if the police department has overspent the detail line. The money actually comes back in revenues, said Chairman Petrain. Selectman Methot said he'd speak with Ms. Pierson about that matter.

APPOINTMENTS—Selectman Reynolds moved to appoint Mr. Robert Christensen to the Weare Economic Committee, seconded by Chairman Petrain—motion carries unanimously. Selectman Reynolds made a motion to appoint Paul Hague to the Weare Cable Committee, seconded by Chairman Petrain—motion carries unanimously. Co-Chair Methot asked Mr. Christensen to please notify the appointees and provide them with informational packets.

The board talked about SNHPC appointment(s). Mr. Paul Morin indicated a desire to step down from that commission. Chairman Petrain asked Mr. Christensen to put the appointment on the next agenda.

STONE WALL VIOLATION—Chairman Petrain yielded the floor to Mr. Robert Starace. He disturbed a stone wall to place a driveway on Oak Ridge Road and he wants the board to forgive his contravention of the newly-adopted ordinance. Mr. Paul Morin explained the town approved a measure making it illegal to disturb a historic stone wall that acts as a border during the 2004 town meeting. DPW Director Carl Knapp informed Mr. Starace that he violated a town ordinance after the transgression had occurred. Mr. Starace indicated he started the prep work at the driveway site prior to obtaining a driveway permit. Selectman Cook noted he should research regulations in the future before starting work. He said it wasn't a big deal this time, but he wants contractors to conduct proper research into town ordinances before commencing with projects.

Mr. Starace asked the board to sign-off the project notwithstanding the stone wall violation. Mr. Knapp said there will be another applicant to come before the board for a waiver in the near future. Mr. Morin said the board may want to approach these on a case-by-case basis. Co-chairman Methot recommended a written recommendation from the DPW director along with the waiver request.

Mr. Knapp said the developer in this case did not read the driveway permit or he would have been aware of the new ordinance.

The board discussed with Mr. Knapp and Mr. Morin the process by which the town should proceed with stone wall violation waiver issues. The process discussion included ZBA member Mr. Forrest Esenwine.

Mr. Esenwine said the applicant needs to go to the ZBA for a waiver. Chairman Petrain said he is confusing the width of a driveway with the stone wall ordinance—Selectman Cook read the warrant article and it stated any waivers may be authorized by the planning board and the board of selectmen. In this particular case, the applicant exceeded the width of the driveway as dictated by the Zoning Ordinance.

Chairman Petrain said the applicant isn't asking to make the driveway larger than the zoning ordinance requires, so the applicant does not need a variance in this case.

The applicant made a 25 ft. opening as opposed to 18 ft., as required. The board asked the applicant to tighten the opening after all the construction traffic is done working on the lot. Mr. Starace, said he would.

The board of selectmen and the planning board decided to vote on the applicant's waiver. Mr. Morin made a motion to approve the stone wall opening as presented, motion seconded by Chairman Petrain and carried unanimously.

Selectman Kurk suggested the board should require photographs of the site to make decisions easier for the board in future cases.

Chairman Petrain moved to accept the driveway as presented, seconded by Selectman Cook and carries unanimously—Selectman Kurk abstained.

Co-chairman Methot asked Mr. Christensen to write a memo to the planning board indicating the action the board took tonight.

PLAYGROUND INFORMATION—Chairman Petrain yielded the floor to Mr. Nelson of the Weare Athletic Club. He asked the board to approve the implementation of a playground at Bolton Field—a person donated the funds to the WAC for the purchase of playground equipment. The board doesn't have a problem, but they will have to schedule a public hearing to accept the equipment donation. The board told Mr. Nelson they do not have a problem with the concept at this point. Selectman Kurk asked if the WAC will maintain the playground? Yes, he said. She indicated a concern for safety.

Selectman Kurk asked if there will be enough funding to support the project without requesting additional funds from the town? Yes, the WAC has enough money and will not ask the town for funding, said Mr. Nelson.

Chairman Petrain wants the Weare Parks & Recreation Commission to institute rules and draft a use policy once the playground is operational so the town is protected from liability issues. The WAC will be ready for a public hearing by the end of the summer.

The playground isn't going to be wood—plastics and metal, said Mr. Nelson. Lisa Weatherbee and Kim Bergeron spearheading the playground committee.

Chairman Petrain asked Mr. Christensen to put this item along with other donations to public hearing at the same time.

POLICE PERSONNEL POLICY—Selectman Cook asked how productive this discussion will be without a representative from the police department in attendance? Chairman Petrain said the board needs to review the attorney's comments. Selectman Cook feels the police department needs to be in attendance to offer feedback. He asked if anyone invited a representative from the police department. He wants to see a scheduled meeting with police administration. Chairman Petrain said she doesn't understand the need to offer special invitations—that the board does not typically invite department heads or town employees to attend board discussions. However, department heads and employees are always welcome to attend and provide additional information.

Chairman Petrain said selectmen haven't had a board-level discussion on changes the attorney recommended. She feels very strongly that the board doesn't have to send out special invitations to proceed with review and discussion at the board level. Chairman Petrain noted that the posted and faxed agenda denoted the police department personnel policy discussion and that notification should be sufficient. Selectman Cook said it's a courtesy to invite those involved.

Chairman Petrain said if a board-level discussion revolved around the fire department and the fire chief was not in attendance, the board would discuss the matter without him. She noted this practice is not unusual for the board of selectmen. Rarely, she said, does the board hold-off on discussions because a department head isn't available to attend the meeting. She doesn't understand why Selectman Cook wants to make an exception in this case.

Lt. Mark Bodanza, of the Weare Police Department arrived to listen to the discussion regarding the attorney's recommendations on the police department personnel policy. The first noted change deals with wording regarding federal laws. Another note recommends adding definitions to the job descriptions. Chairman Petrain asked Lt. Bodanza if there are job descriptions at this juncture? He indicated, yes.

Probationary period—the attorney suggested removing recommendation by the chief and clarify wording regarding field training officer. The attorney deleted the line that states: "confirmed by the board of selectmen and can't be appointed without the Chief of Police's approval."

Selectman Kurk said because the document is bulleted it makes flow and ease of understanding difficult—the document seems to have incomplete thoughts, she noted.

Under job fitness, the attorney recommended a drug test be implemented prior to issuing a conditional offer of employment.

Polygraph exam crossed out by attorney. Lt. Bodanza indicated the polygraph in that order is necessary—but Lt. Bodanza indicated the board would have to check with the chief before making a decision on that. Lt. Bodanza merely explained the dynamics of the policy, he's not in attendance to make official recommendations to the board of selectmen on behalf of the police department.

Uniforms—Chairman Petrain had a question on this—she wanted to know if the town should specify what a uniform is. She said a proper definition or specification of department uniforms is necessary. Selectman Cook asked if the board wants to micromanage the police department relating to their uniform allowance? Chairman Petrain said she didn't realize the town was paying for clothing that does not reflect the words "Weare Police Department". Chairman Petrain mentioned a police department order for shirts with an FBI logo. Selectman Kurk suggested rewording the personnel policy in regards to uniform to include the words: "Clothing with Weare Police Department logo and used exclusively for the job." She included suits for the prosecutor if he uses them exclusively for the job in court.

Pay scale / Step increases—the attorney suggested changing the wording to indicate step increases are not automatic, replacing the words not guaranteed. The attorney recommends adding the phrase, "Determination relative to the step increase advancement, made by the Chief of Police."

Chairman Petrain wants Mr. Christensen to obtain a copy of police department personnel policy on disk and make the attorney's changes. She asked him to bring the revised policy to the police department for review following completion of revisions. If Chief Rigney wants to make additional changes, objections or revisions, he can meet with the board or send his recommendations to them for review.

Chairman Petrain asked Lt. Bodanza to define the phrase: "Duty Day," he said it means work day.

3. OLD BUSINESS

CABLE COMMITTEE PURCHASES—Chairman Petrain asked Mr. Bohlin if camera and broadcast equipment previously ordered is on hold? He said some has been delivered and others are at a distribution center on hold. Audio mixer, compressor, camera and camera mount are in house, ready for installation, he said.

Chairman Petrain had a question regarding camera operators. Mr. Bohlin said the camera purchased is a fixed, non operator camera. He said the items purchased and received came out of the existing budget--\$2,000 so far. However additional

funding is tied-up in ordered pieces of equipment. Digital equipment etc. Chairman Petrain noted that expenditures out of the capital reserve fund require board authorization prior to purchase. The board did not approve the expenditure or pass a motion authorizing the release of money from the Cable Committee Capital Reserve Fund. Mr. Bohlin said he was not aware the board needed to authorize the expenditure. He assumed he had the board's permission to expend and purchase.

Chairman Petrain said it is the board's desire to see another proposal for the audio equipment prior to approving any purchases. On behalf of the committee Mr. Bohlin asked the board of selectmen for approval to obtain the on-hold equipment totaling approximately \$10,000. He also noted he needs approval to spend additional funds of an undisclosed amount for sundry items, cables, connectors etc.

Chairman Petrain read the minutes of the last meeting where it was stated by Selectmen Reynolds, the board would look into more cost effective equipment.

Co-chair Methot said the board asked the cable committee to fix the audio. He said if the cable committee decided on their own to spend more money, then the cable committee needed to bring that proposal to the board for spending approval.

Selectman Cook said, what Selectman Reynolds expressed, is not what the cable committee decided at their meeting. He talked about lack of communication between boards and apologized to Mr. Bohlin. Selectman Cook said he wants the broadcast improved and if there is money in the capital reserve fund, then they should make necessary purchases. Selectman Kurk noted that is fine, but Mr. Bohlin still needs to follow board procedure to expend.

Selectman Kurk wanted to know what the board needs to do about regulating sight and sound. Mr. Bohlin said if they allow him to cut a hole in the table he could mount a control system for easy operation.

Board noted the rebroadcast quality of the meetings is poor. Mr. Bohlin said to get high quality playback you need digital equipment. Mr. Bohlin said he plans to take the character generator and use it to place a date and time on each meeting.

Chairman Petrain said she doesn't want Mr. Bohlin to walk away feeling the board or the chair are upset with his expenditure or efforts on behalf of the town.

Selectman Cook made a Motion to expend \$15,000 out of the cable committee capital reserve fund, Selectman Reynolds seconded—motion carries unanimously.

Mr. Bohlin said the school reimbursed the town for half the expense of camera equipment for the schools. The money has to go into the general fund balance, said Chairman Petrain. Mr. Bohlin wants a public hearing to place those funds back into the cable committee operating budget. The amount totals approximately \$3,100, he said.

HEALTH INSURANCE 9 P.M.—The board discussed various insurance companies for a possible new health insurance company for the town. Mr. Christensen presented the board with three proposals. Chairman Petrain said she spoke with a representative from NHMA for information clarification. One of the things Chairman Petrain wants to see is employee feedback—pay an increase or choose another insurance provider. If the employees want the town to pay 100% they may opt to go where the town contracts.

Chairman Petrain asked if the board wants to move forward with an extension on the current provider and give employees a copy of the health questionnaire. Yes, said the board by consensus. If the health questionnaire is completed by the employees, the town can obtain more than three health insurance quotes. Selectman Cook said the questionnaire does not appear intrusive and if they fill this out, the town might find a reasonable insurance quote.

Selectman Kurk said it could take a month to address the issue of new health insurance and she wants to have a conversation regarding the NHMA and membership for the town.

Chairman Petrain asked the board about holding an insurance work session on July 6, 2004 at 6 p.m. Selectman Kurk asked if the pro-rating needs to be extended beyond July 1, 2004? Yes, Chairman Petrain said.

Co-chairman Methot made a motion to have the chairman sign a one month extension on employee insurance benefits, seconded by Selectman Reynolds—motion carries unanimously. Chairman Petrain asked Mr. Christensen to have the finance administrator draft a copy to state “one-month extension”. Chairman Petrain also asked Mr. Christensen to invite finance administrator to attend the July 6, 2004 work session.

4. BUDGET REVIEW 9:20 P.M.

Selectman Kurk asked what happens when we have over expenditures? Selectman Cook said it's been the board's policy to allow department heads to spend their budgets as long as they stay within their bottom line. She wanted to know what the town would do if come September the town expends the total amount in the legal line? Selectman Reynolds said the board may opt to take money from another department's budget to compensate for the shortfall in a

specific line item. At this time all departments have approximately 50 to 57% money left in their budgets for the remainder of fiscal year 2004. Selectman Cook raised a red flag regarding the tax collector's budget—he wants to make sure she has enough in her budget to purchase software.

Selectman Kurk is concerned about the telephone line item because it seems to be up around 58%. And the postage line item in the selectmen's office appears over expended. The selectmen's office is billed directly and it hits their budget, but operating expenses like postage and electric are shared with other departments.

Selectman Cook asked Mr. Christensen to find out if the library plans to give pay raises retroactive to January. Selectman Cook noted town raises are retroactive to April 1, 2004. He wants the library to compensate employees in accordance with town policy. Selectman Cook said this has been a longstanding policy—the town doesn't go back to January for employee raises—raises are approved and implemented in April.

Chairman Petrain is concerned about the fall heating season because the town has less than half the amount remaining in the budget needed for fuel.

As for electricity usage, DPW figures are incorrect because Mr. Christensen included three different departments under the DPW electric bill. Mr. Christensen said he has the finance administrator working to correct his error. Currently the animal shelter bill goes to the police department for payment from their budget, but Selectman Cook said that too is an error. He said the town buildings line item pays the animal shelter heating bill.

Selectman Cook explained that all town buildings are paid for out of the town office budget. It's been that way since the opening of the Weare Safety Complex, he said.

NHMA DISCUSSION—Chairman Petrain said the NHMA improved the benefits they offer, provide better response to legal questions, offer more training opportunities, and provide more budgetary advice, than in years past. Chairman Petrain said she is pleased with the support they offer municipalities. Mr. Knapp said he appreciates driver training the NHMA offers town drivers. Selectman Kurk wants to know if the board should invite a representative from NHMA to an upcoming meeting for a question / answer session? Chairman Petrain asked Mr. Christensen to see if a representative might attend the June 21, 2004 selectmen's meeting. The cost of town membership is \$4,900 per year.

5. OTHER OLD BUSINESS

Selectman Kurk wanted to know if the town is moving forward with town space needs in regard to the future of Weare Schools in connection with buildings. Mr. Christensen said they are all set.

6. NEW BUSINESS

Mr. Christensen handed the board documents to sign. On oil quotes, Putnam and Irving Oil responded—a five percent differential with Putnam. Irving wants to match Putnam's quote. Mr. Christensen wanted to know if the board wants to wait until he talks with Irving Oil to match Putnam? The employee discount stays in place with Irving. The board reminded Mr. Christensen to make sure all employees are notified of the special discount. No longer under contract with Putnam fuel—they are extended a special rate pending the signing of a new contract. Mr. Christensen wants to bring all the fuel under Irving Oil. The Board said Mr. Christensen could work with Irving.

The Town hall door is repaired and waiting for invoice at this time, said Mr. Christensen.

Invoice: Walter Bohlin \$120.00 for computer virus work for the town. Mr. Christensen wants the board's approval to expend from computer capital reserve fund.

Selectman Cook made a motion to expend \$120.00 from computer capital reserve for Walter Bohlin, seconded by Chairman Petrain—motion carries unanimously.

WEBHOSTING—Tina Morrison will make a presentation on her website design for the town website. She has attended the class and is willing to continue working on website design, indicated Mr. Christensen.

EAGLE SCOUT PROJECT—rebuilding of the town hall sign is on track. Mr. Christensen met with Dan Drysdale, the Eagle Scout candidate and discussed how he could best serve his 100-community service hours. He continues to work closely with Mr. Drysdale. Mr. Christensen asked the board if they are certain they want Mr. Drysdale to move forward with a new sign design? Mr. Christensen said Mr. Drysdale understands that the board has to be included in all decisions.

TOWN HALL FEES—Chairman Petrain asked if the fee increased to \$45? No, said Mr. Christensen. He noted the changes in the fee schedule for the American Legion.

SPACE NEEDS SCHOOL BUILDING USE—Mr. Christensen says he needs to hear from the board in regards to defining the phrase "run with it". Chairman Petrain said Christensen's role is to bring the board's ideas to the school district. She said the school board primarily wants to know if the town wants one building or both.

Selectman Kurk thinks the town should specify their needs in terms of square footage, Chairman Petrain thinks it's too early in the process to get that detailed. She feels this kind of discussion can wait. Selectman Cook said the board should have a plan ready to go when the school district is ready to present their plan for a new Middle School building to the voters. Selectman Cook said the two plans should go hand-in-hand to assist in selling the project(s) to the townspeople.

Chairman Petrain told Mr. Christensen that the school district may have a blue print of the building(s) and the footprint with sq. footage is on the tax card in the assessing office. She also recommended taking the department heads on a field trip to the brick building and white building over the summer to work out their plan. Stop short of hiring a professional architect. Selectman Cook asked for multiple copies of the floor plan.

CHET COLBURN MEMO—Apparently the board received a memo saying that the owner of a parcel of land a fire station is on wants their property back. . . Selectman Methot will look into it.

WIRING IN TOWN HALL—Chip Meany, the Building Inspector, concurred that the wiring at the town hall near the stage area is in bad shape, said Mr. Christensen. Work estimate about 8-hours. It's a hazard right now. Mr. Christensen asked the board for up to \$360 to expend on the upgrade.

Selectman Cook made a motion to expend up to \$500 from the town building capital reserve fund, seconded by Chairman Petrain—motion carries.

RIGHT TO KNOW REQUESTS—Chairman Petrain not in favor of releasing information requested by Mr. Bohlin—an attorney letter and non-public minutes. However, Selectman Cook noted the information Mr. Bohlin requested has already been published. Recording secretary confirmed that she requested and received the attorney letter and non-public minutes several years ago. She may have a copy of non-public minutes that Mr. Christensen cannot locate inside the selectman's office. She will look.

7. OLD BUSINESS 10:30 p.m.

SAWYER ROAD ISSUE—DPW not releasing the road at this time. Mr. Knapp said the document in front of the board is a liability release. Some board members indicated they are not comfortable with the document—up for review and signature next week.

THANK YOU NOTE TO FIREFIGHTERS ASSOCIATION—Selectman Kurk asked Mr. Christensen if he sent a thank-you for the rescue boat? Yes.

CITIZEN BOARD—Mr. Christensen said he met with the “chief” and he will handle it.

DEPARTMENT HEAD MEETINGS—Evelyn Connor expressed an interest in closing the town office when they have staff meetings. Chairman Petrain, Selectman Reynolds and Selectman Cook are not in favor of closing the town office during the meeting. Chairman Petrain asked why staff attends the department head meetings? Chairman Petrain and Selectman Cook want to see department heads only so others can run the departments while the meeting is underway. The meetings are held at 9 a.m. Co-chairman Methot recommended a 7 a.m. staff meeting. Mr. Christensen said that's not fair to employees.

Mr. Christensen said holding full-staff meetings are “team building”. Selectman Kurk wants to see Mr. Christensen have full-staff meetings, without shutting down the town office. Selectman Reynolds said he doesn't care as long as they don't shut down the town office during their meetings.

PUBLIC THANK YOU—Selectman Kurk thanked those who attended the coffee chat on June 5, 2004.

SAFETY COMPLEX GUARD RAILS—Mr. Knapp said they will be available by July 1, 2004. Landscaping can commence without guardrails, he said. Topcoat paving will have to wait until the guardrails are available. Selectman Cook asked Mr. Knapp to measure the area and come back to the board with paving cost and paving date.

TOWN SIGNS—Selectman Cook wanted to know if the DPW could paint the back of the Welcome to Weare signs? Yes—they will over the summer.

HIGHWAY GRADER MEMO—Mr. Knapp said it's going to be a long process and he will get documentation to bring to town attorney—lemon law issue. Mr. Knapp not happy with this machine. The grader is five-years old. Lemon law for town equipment goes through the same arbitration process as cars, noted Mr. Knapp.

E-MAILS RE: ATV TRAIL—Chairman Petrain still supports the board's plan, Selectman Cook still supports the board's plan. Selectman Reynolds confused about the timing. Selectman Cook thinks this matter became an issue when Selectman Kurk attended a conservation meeting and expressed some concern about the town forester signing-off tree removal. She said she was confused as to whether board approval was conditional or express.

BENEFIT REVIEW—Chairman Petrain said the committee needs three more members of the general public.

SAFETY COMPLEX—Chairman Petrain wants to know when the safety complex police & fire signs will be erected? Selectman Cook didn't have an exact date

that the sign would go up. Chairman Petrain asked about the building's name. Co-chairman Methot said the board discussed this last year and decided the fire department could memorialize the training room as a Punky Rhodenizer room. Mr. Christensen to speak with Chiefs. Selectman Cook said the building is named: The Weare Police and Fire Safety Complex.

NEW SCHOOL—Chairman Petrain asked the board whether they support sending a letter of endorsement for a new school building—a concept letter to the school district? Yeah, said the board. Mr. Christensen said he'll put together a few graphs for the board to review.

ELDERLY TAX RELEIF—Selectman Reynolds wants to know if the board could consider amending the income requirement for elderly tax break. The board took no action.

MUD—Christine Hague, Weare Public Library Director, said there is a great deal of mud on Flanders Memorial Road—big mess. Mr. Knapp to look into it tomorrow.

LETTER FROM BRIAN MAZERSKI—The board reviewed two letters in regard to a WPD officer's behavior—a scathing letter of complaint and a follow-up letter from Deputy Chief Quigley. After reviewing the cruiser video tape the complainant withdrew his complaint and offered to write a letter of apology to the officer. The video tape cleared the officer of any wrongdoing and the letter from Deputy Quigley was lauded by the board.

Selectman Cook said a friend of his also complained recently about rude Weare Police Officers so he asked to watch the video tape of his friend's motor vehicle stop to see if the complaint was valid. Selectman Cook said the accusation was unfounded—the officers were not rude. Chairman Petrain noted that Deputy Quigley's letter to Mr. Mazerski was well-written and she appreciated the fact that Deputy Quigley carbon copied the board of selectmen. The chair expressed appreciation at how the incident was handled.

CONCERNED ABOUT BOARD MEMBER FOLLOW-UP—Selectman Cook asked Co-chair Methot to make sure he doesn't bite-off more than he can chew.

BLASTING AT SCHMID PIT—Chairman Petrain asked Mr. Christensen to check-up on blasting plans at the Schmid pit. They are not permitted to blast; if they want to blast they must come before the board.

THE LONG AND WINDING ROAD—Selectman Cook discussed with Mr. Knapp constructing new roads that are intentional narrow with winding curves to slow traffic on roadways. He asked Mr. Knapp if the DPW could cancel the work on Colby Road which is being straightened. Selectman Cook wants the DPW Director

to move away from requiring developers to build long, wide and straight roads. Selectman Cook prefers long, narrow and winding roads. Mr. Knapp said it's best to strike a happy medium—too many curves, too narrow and town trucks have difficulty maneuvering on them in inclement weather.

JULY 19 AGENDA—Chairman Petrain wants to define the administrative coordinator position and decide what kind of authority that office has. Chairman Petrain asked Mr. Christensen to make sure the board and Merry Rice get copies of her e-mails regarding the agenda. She said some items were missing from this week's agenda.

CHIP MEANY EVALUATION—Co-chairman Methot and Selectman Reynolds support conducting Mr. Meany's evaluation at the board level. Chairman Petrain wants to put Chip Meany's evaluation on the June 21, 2004 agenda at 6 p.m.

BUS STOP—Mr. Knapp met with Kate Rhodenizer from bus company. They discussed widening River Road, signage, changing bus stops, traffic signaling and speed bumps to resolve problems.

8. ADJOURNMENT 11:25 P.M.

Selectman Reynolds made a motion to adjourn at 11:25 p.m., Chairman Petrain seconded the motion—measure carries unanimously.

A True Record;

Sherry Butt Dunham, Recording Secretary